

Date: 23 October 2024
Time: 4:00pm to 5:30pm
Location: Meridian Community Centre – 100 Meridian Way -Main
Floor Meeting Room

Attendance:

Brian Baty (Committee Chair)
Lori Lehne (Committee Member)
Adam Carter (Committee Member)
Patrick O'Hara (Committee Member)
Thom Hounsell (Committee Member)
Diana Huson (Regional Councillor)
Jason Marr (Director, Public Works)
Brian Eckhardt (Councillor Ward Two)
Nicholas Palomba (Engineering Technologist, Public Works)
Erin McCormick (Administrative Assistant, Public Works)

Regrets: Frank Adamson (Committee Member)

1. Call to Order and Declaration of Quorum

Chair Baty called the meeting to order at 4:05 pm

2. Land Recognition Statement

Chair Baty recited the land recognition statement.

3. Approval of Agenda

Moved by: Adam Carter
Seconded by: Lori Lehne

BE IT RESOLVED THAT the agenda for the October 23, 2024, regular meeting of the Pelham Active Transportation Committee be adopted.

Carried

4. Declaration of Pecuniary Interest and General Nature

There were no pecuniary interests disclosed by any of the members present.

5. Approval of Minutes

BE IT RESOLVED THAT the minutes of the September 25, 2024, Pelham Active Transportation Committee be approved.

Moved by: Thom Hounsell
Seconded by: Lori Lehne

Carried

6. Regular Business

6.1. Fonthill Spurline Rail Trail Project

Chair Brian Baty provided a brief update, mentioning that he and Frank Adamson attended the Open House to present the Committee's prioritized projects, including the Spurline Rail Trail. Further discussion on this topic was deferred until Frank can attend and provide a full report on the outcome.

6.2. PATC Banners – Discussion

The committee discussed whether this issue has been completed and should therefore be removed from the agenda. No final decision was reached.

6.3. Bicycle Signage- Summersides Boulevard

Jason Marr reported on his discussion with Ryan Cook, Manager of Public Works. According to Ryan, the final pathways outlined in the Fonthill Secondary Plan will accommodate both cyclists and pedestrians, with line markings to designate separate areas. Staff will explore options for these markings.

In the interim, “Share the Road” signage can be installed, with the potential to add “Share the Road” symbols following the completion of final paving.

Lori Lehne inquired about multi-use path signage on the paved pathway along Summersides. Jason clarified that the current paths are temporary and will ultimately be replaced with a 3-meter concrete pathway on both sides.

6.4. Bicycle Loop Signage

Chair Brian Baty discussed the need for signage related to the bicycle loop, emphasizing that it should indicate locations for cyclists traveling in both clockwise and counterclockwise directions. He proposed larger signs at both parks to show specific loop locations and directional guidance.

Brian suggested installing street signs at the top of the stop signs to indicate loop locations. He identified specific areas for these installations at both park entrances and along the trail branches. Additionally, he suggested that staff prepare a mock-up of the signage for review at the next meeting so that it can be completed in this budget year.

6.5. 2025 Budget Submission

Brian provided an update on items submitted for the budget meeting. He noted the current budget of \$2,500 per year and proposed maintaining the same amount for the upcoming year. He has asked Council for a separate inclusion of \$750 to apply for the Bicycle Friendly Award, a cost that was not previously incurred.

6.6. Share the Road- Bicycle Friendly Application-October

The Chair discussed the due date for the Bicycle Friendly application, which is set for October 2025. This timeline provides the committee with a full year to conduct research and gather information for consideration of the award.

6.7. 5 Criteria for Bicycle Friendly Status- Research

Chair Brian Baty presented the five E's required for the Bicycle Friendly Application: Engineering, Education, Encouragement, Evaluation and Planning, and Equity and Accessibility. He requested that each committee member select one of the E's, research exemplary programs related to it, and prepare their findings for submission for the award.

Adam Carter requested a copy of the former application for reference purposes. Brian Baty will call the former Chair to ask if she still has a copy of the previous application.

6.8. 2024 Budget Expenditures, Banners, Bike Facility at Town Hall, Other

Chair Brian Baty investigated the remaining budget for the Pelham Active Transportation Committee by contacting staff to determine what funds are still available. He discovered that less than \$200 has been spent, contrary to his previous belief that banners, and other bike repair stations had been funded from this budget. Brian proposed considering the installation of a bike repair station at Town Hall.

6.9. 2025 Bicycle Light Project

Chair Brian Baty reported that the deadline to order bicycle lights was September 24, 2024. He will contact the supplier tomorrow to confirm if additional orders can still be placed. The committee discussed options for the distribution of the lights, considering both the potential for sale and the original plan to provide them to migrant workers who ride at night if they can be acquired.

Patrick O'Hara shared an update on his efforts to determine the number of migrant workers in the area. He has not yet obtained an exact figure but will continue to investigate. The committee engaged in a discussion about the most effective ways to connect with migrant workers. Notable suggestions included utilizing the Public Library as a resource and collaborating with the Public Health Bus, which offers Spanish-speaking services.

Motion: For the consideration of the expenditure of \$1,500 from the 2024 budget to purchase bicycle lights from the Share the Road Coalition.

Moved: Lori Lehne

Seconded: Patrick O'Hara

Carried

7. Other Business

7.1. Upcoming Agenda Items – Committee Discussion

The committee reviewed action items from the previous minutes and noted that it would be beneficial to include a dedicated discussion section for action items on the next agenda.

Action: Erin McCormick will add an "Action Items Discussion" section to the next agenda.

Regional Councillor Diana Huson updated the committee on a new roundabout planned for the intersection of Balfour Street and Highway 20. The project will soon enter the design phase, with installation anticipated in the 2026.

Further discussion took place regarding the proposed lowering of the speed limit on Effingham Road between Weber Road and River Road. The Region's findings recommend reducing the limit to 70 km/h, rather than 60 km/h. There was a mix of opinions among committee members, with some in favour and others opposed to the recommendation.

Chair Brian Baty proposed canceling the December Pelham Active Transportation meeting due to the holidays. This discussion will take place at the November meeting.

7.2. Next meeting is scheduled for November 27, 2024

8. Adjournment

Moved: Adam Carter
Seconded: Thom Hounsell

**THAT this Regular Meeting of the Pelham Active Transportation
Committee be adjourned at 5:17 p.m.**

Carried




Chair, Brian Baty

Administrative Assistant, Erin McCormick