

Date: 28 February 2024  
Time: 4:00pm to 5:30pm  
Location: Meridian Community Centre Kinsmen Room – 100 Meridian Way

Attendance: Brian Baty (Committee Member)  
Lori Lehne (Committee Member)  
Frank Adamson (Committee Member)  
Patrick O'Hara (Committee Member)  
Thom Hounsell (Committee Member)  
Diana Huson (Regional Councillor)  
Nicholas Palomba (Engineering Technologist, Public Works)  
Sydney Van Leeuwen (Administrative Assistant, Public Works)  
Ryan Cook (Manager, Public Works)

Regrets: Jason Marr (Director, Public Works)  
Adam Carter (Committee Member)  
Brian Eckhardt (Councillor Ward Two)

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### **1. Call to Order and Declaration of Quorum**

Chair Baty called meeting at 4:04 pm

### **2. Land Recognition Statement**

Chair Baty recited the land recognition statement.

### **3. Approval of Agenda**

**Moved by:** Frank Adamson

**Seconded by:** Lori Lehne

**THAT the agenda for the February 28, 2024, regular meeting of the Pelham Active Transportation Committee be adopted.**

**Carried**

#### **4. Declaration of Pecuniary Interest and General Nature**

There were no pecuniary interests disclosed by any of the members present.

#### **5. Approval of Minutes**

**Moved by:** Thom Hounsell

**Seconded by:** Frank Adamson

**THAT the minutes of the January 24, 2024, Pelham Active Transportation Committee be approved.**

**Carried**

#### **6. Regular Business**

##### **6.1. Active Transportation Plan – Fenwick Secondary Plan**

Nicholas spoke to the committee regarding the plan, he has very limited involvement in the plan thus far.

Defer this review to another meeting.

**Action:** Ask Lindsay, Policy Planner to attend a PATC meeting when she has the availability.

##### **6.2. Steve Bauer Trail – Maintenance Issues**

Committee members are concerned with the missing signage that are not directing residents correctly (e.g., signs missing, wrong location, stolen signs & junction signs)

Staff spoke to the committee regarding the signage, there is no junctions within the trail system and recently there has been signage stole, some signs are no longer necessary. There are also several signs that are up for replacement along the trail as they do comply with ADOA and were incorrectly signed.

Staff spoke to the committee regarding wayfinding. The Town will be unable to move forward with way-finding signage unless there is grant funding available.

The large Gateway Maps along the trail are being replaced in 2024.

Staff mentioned to the committee due to the large amount of work that is required to the trail system, the Town heavily relies on grant funding to do these upgrades.

There is a very extensive study that would have to be done to create a properly signed trail system, this would be most likely from a consultant.

Trail inspections are done monthly by the Town of Pelham Public Works Department. Grass trimming is done a couple times a year, although most of the trail systems are naturalized areas.

**Action:** For staff to ask the NPCA if they would be interested in doing a trail mapping plan.

### **6.3. Bikes Means Business – Final Signage**

Concerns with communication of the names of the three cycling routes, right now, there are only colours that differ the loops. The committee would like the route names to be displayed as well.

Committee hopes to have signage that is more identifiable for each of the routes and directions pointing to where those loops begin or can be joined too.

**Action:** To find the best way to identify the direction for the zig-zag streets. There is currently signage that is slightly tilted to indicate where the zig-zag intersections on.

Maple St. & Memorial Dr. – 2 routes meet at this intersection. There is no perforated post on that corner and therefore there is no directional signage for the 2 routes.



**Action:** Is there anyway that the Town could install a perforated post at that intersection to allow for signage?

#### **6.4. Funding Requests**

##### **6.4.1. Bike Program – David Hunt**

A presentation from David Hunt about \$250 would be part of the application for the bicycle friendly association.

##### **6.4.2. Sponsorship – David Hunt**

**Motion:** To provide support of up to \$250 for sponsorship for the program of the bicycle. Value will come out of the PATC budget.

**Mover:** Frank Adamson

**Second:** Patrick O'Hara

**Carried**

#### **6.5 PATC Involvement in School Program – Research Bea Clark**

Bea Clark (prior PATC Chair) suggests contacting Niagara Region Public Health and Heart Niagara.

Councillor Huson to email Public Health with regards to the walk to school on behalf of the committee.

Frank Adamson to contact someone from Heart Niagara on behalf of the committee.

#### **6.6 Bikes Means Business Kickoff Plans – Date, Time, Location & Format**

Kick off ride along the Harold Black route and then another time along Centennial Park route.

Committee would like to involve the Free Wheelers Club and have them be apart of the kickoff. Free Wheelers Club sponsoring a ride. Committee

would like to have Pelham Councillors and Mayor Junkin to be a part of the event is possible. Brian Baty will speak with staff regarding this event.

Date for potential Kick Off would be May long weekend (May 2-4).

### **6.7 Community Outreach – Parades & Events**

Brian Baty speaking with staff regarding banners (2x4ft) for each bicycle loop. These would be presented at events and parades. Potentially 2 parades a year.

Brian Baty was recently at the Family Day hosted by the MCC and was promoting the PATC, bicycle routes and things they are involved with around Pelham.

Short survey potentially on social media to gather information about the residents and what they would like to see take place in Pelham from an active transportation perspective.

### **6.8 Bike Show & Bike Conference Updates**

Bike Show – March 2024 held at the International Centre in Toronto.

Bike Conference (held by those that provide the designation for a bicycle friendly community) – three-day event being held in Waterloo. The cost is about \$565pp, an early bird special and another \$200 if you are not an early bird. If there is an opportunity that a one day admittance is available, some committee members would like to hear from other communities that are designated as bike friendly.

### **6.9 Town Facilities Name Recognition Motion to Council**

Parks & Trails that are named after individuals that have made impact in Pelham and surrounding areas.

Committee would like to see recognition make near or in these parks and trail systems or on the websites to identify who they were/what they did for the Town.

**Action:** Mention this item RCW.

### **6.10 Bicycle Friendly Designation**

April 3<sup>rd</sup>, 2024 Brian Baty will be able to find out more details regarding this designation and what steps we need to take in order to become redesignated.

### **6.11 Short Hills & Bruce Trail Connecting to Fonthill**

Yes, this is possible and there is interest in the NPCA creating a trail system. There are about 10 private properties that would need to allow public access for the trail.

There would need to be a meeting hosted with the NPCA, Town, City of Thorold & the Bruce Trail.

The committee to speak with Jason Marr regarding this potential meeting as the Town would need to be on board prior to moving forward.

## **7. Other Business**

### **7.1. Deferral of Pelham Active Transportation Plan Review to a future meeting**

Briefly spoke about the plan and items they may have when the review is brought to the committee for the discussion.

### **7.2. Upcoming Agenda Items – Committee Discussion**

Invite Lindsay Richardson to a future meeting.

NPCA presentation on the new property they purchased in Pelham.

### **7.3. Next meeting is scheduled for March 27, 2024**



**8. Adjournment****Moved:** Frank Adamson**Seconded:** Lori Lehne**THAT this Regular Meeting of the Pelham Active Transportation  
Committee be adjourned at 5:22 p.m.****Carried****Chair, Brian Baty****Administrative Assistant, Sydney Van Leeuwen**

