

**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, April 21, 2021 – 5:00 p.m.
Zoom Video Conference**

Present: Tim Nohara (Chair)
Carla Baxter
Louis Damm
Bill Heska
Jim Jeffs
John Langendoen
Jim Steele
Bob Hildebrandt, Councillor - Town of Pelham
David Cribbs, CAO - Town of Pelham
Barbara Wiens, Director, Community Planning & Development, Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development,
Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development,
Town of Pelham (Secretary)

1. Declaration of Quorum

Chair declared quorum at 5:02 p.m.

2. Approve Agenda

Moved by J. Jeffs, seconded by J. Steele that the agenda of April 21, 2021 be approved.

CARRIED

3. Approve Minutes of February 17, March 24 and April 7, 2021

Moved by C. Baxter, seconded by J. Steele that the minutes of February 17, 2021 be approved, as amended.

Moved by J. Langendoen, seconded by L. Damm that the minutes of March 24 and April 7, 2021 be deferred to the next meeting date.

CARRIED

4. Implementation of Odorous Industry Nuisance By-law (4202-2020)

a. Review of proposed changes with Aird & Berlis and next steps

T. Nohara, D. Cribbs and B. Wiens attended a meeting with Aird & Berlis on April 16 relating to the odour thresholds approved by the committee and the licensing framework provided by staff. Aird & Berlis will merge two documents and propose additional amendments to the exemption of designated growers. Amended documentation is expected within the week.

b. Review Schedule

T. Nohara reviewed progress being made to the schedule by committee and staff.

Regarding requesting the Contingency Odour Mitigation Plan in accordance with the OINBL, it was noted that CannTrust are working with an engineering company relating to their odour mitigation plan and requested additional time to submit their odour mitigation plan to the Town. The Town has not heard back from Redecan.

The Town's odour expert P. Girard has submitted the terms of reference for the ambient neighbourhood odour monitoring program. B. Lymburner has reached out P. Girard to clarify some items and staff are targeting April 30 for issuing of the RFP. Town solicitor is currently drafting the letters to property owners relating to property access for third party odour monitoring.

c. Communication to Stakeholders

T. Nohara will work with M. MacDonald, Communication and Public Relations Specialist in the coming weeks to communicate an update to residents, producers and council members.

The committee is targeting bringing the proposed by-law amendments to council on May 17.

5. Submissions to Health Canada due May 7, 2021

Health Canada drafted a guidance document relating to a designated person and individual registrants growing marijuana for personal use under a doctor's prescription for medical purposes. Health Canada is looking for input on risk factors.

The committee is working on a submission.

6. Next Meeting: May 5, 2021 at 5:00 pm via Zoom.

7. Items for Discussion at Next Meeting

Review of amended documentation by Aird & Berlis.

8. Adjournment

Moved by L. Damm, seconded by J. Langendoen that the meeting be adjourned.

The meeting adjourned at approximately 5:44 p.m.

CARRIED

Signed & Edited by:

Tim J. Nohara

Tim Nohara (Chair)

Jodi Legros

Prepared by: Jodi Legros, Administrative Assistant
Community Planning & Development-Town of Pelham