

**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, April 7 – 5:00 p.m.
Zoom Video Conference**

Present: Tim Nohara (Chair)
Carla Baxter
Louis Damm
Bill Heska
Jim Jeffs
John Langendoen
Jim Steele
Bob Hildebrandt, Councillor - Town of Pelham
David Cribbs, CAO - Town of Pelham
Barbara Wiens, Director, Community Planning & Development, Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development,
Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development,
Town of Pelham (Secretary)

Other: Jennifer Stirton, Town Solicitor, Town of Pelham

1. Declaration of Quorum

Chair declared quorum at 5:02 p.m.

2. Introduction of Town Solicitor

D. Cribbs introduced Town Solicitor, J. Stirton to the committee members.

3. Approve Agenda

Moved by C. Baxter, seconded by J. Jeffs that the agenda of April 7, 2021 be approved.

CARRIED

4. Review the proposed licencing provisions for the Odorous Industry Nuisance By-law (OINBL)

At the last meeting of March 24, 2021 amendments to the OINBL to include licencing provisions were provided to the committee.

Committee members and town staff discussed amendments, and J. Stirton provided a review of the licencing provisions and answered inquiries by committee members.

Aird & Berlis are reviewing the amendments that were approved by the committee at the March 24, 2021 meeting. They were also sent the proposed licencing provisions for review.

5. Review the detailed and revised OINBL Implementation Schedule

The discussion focused on completion of the RFP for the third party odour monitoring program. B. Wiens indicated that if the scope of work is received by P. Girard by April 15th, the RFP should be able to go out at the end of April. It would remain open for 3 weeks and based on review could be awarded the end of May 2021.

Town staff have prepared a list of property owners names/addressed that had indicated their willingness to have third party odour monitoring conducted on their private properties to committee members. There are 13 property addresses, 8 in proximity to Redecan Pharm and 5 in proximity to CannTrust. J.Stirton is drafting the agreement/authorization.

6. Other

D. Cribbs confirmed the Town does not have any new updates on legal actions.

J. Stirton noted in person trials are not being set at this time due to the current Covid-19 pandemic and at this time, Zoom trials are not being offered for Part 3 offences. Next pre-trial date is June 9th for the Woodstock Biomed matter.

6. Next Meeting: April 21, 2021 at 5:00 pm via Zoom

7. Adjournment

Moved by B. Heska, seconded by J.Langendoen that the meeting be adjourned.

The meeting adjourned at approximately 5:58 p.m.

CARRIED

Edited and Signed by:

Tim J. Nohara

Tim Nohara (Chair)

Jodi Legros

Prepared by: Jodi Legros, Administrative Assistant
Community Planning & Development-Town of Pelham