

**Cannabis Control Committee
Town of Pelham**

**Minutes of Meeting
Wednesday, January 15, 2020 - 5:00 p.m.
Fire Station 1, 177 Highway 20 W, Fonthill**

- PRESENT:** Mike Ciolfi, Councillor - Town of Pelham
Tim Nohara (**Chair**)
Jim Jeffs
Bill Heska
Jim Steele
Louis Damm
David Cribbs, CAO - Town of Pelham
Barbara Wiens, Director, Community Planning & Development - Town of Pelham
Shannon Larocque, Senior Planner, Community Planning & Development-Town of Pelham
Jodi Legros, Administrative Assistant, Community Planning & Development-Town of Pelham
(**Secretary**)
- OTHERS:** Mayor Junkin
Public (2)
- REGRETS:** John Langendoen
Carla Baxter
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1. Declaration of Quorum

Chair declared quorum at 5:09 pm.

2. Approve Agenda

- Committee moved Item 4 to after Item 7 on the agenda and Councillor Ciolfi added an email correspondence to Item 7.

Moved by B. Heska, seconded by J. Jeffs that the agenda of January 15, 2020 as amended, be approved.

CARRIED

3. Minutes of November 27, 2019

The Chair delivered signed minutes of November 27, 2019 to the Secretary.

4. Staff Response to Committee Proposed Amendments to Odourous Industries Nuisance By-law

T. Nohara requested staff's comments on the draft 'Odourous Industries Nuisance By-Law' in order for the committee to move forward and recommend approval of the draft this evening and to bring same to Council.

B. Wiens noted areas with the draft 'Odourous Industries Nuisance By-Law' that are problematic. In addition, she noted that the By-Law Staff has not had an opportunity to provide their response yet. D. Cribbs also noted his concerns. Concerns of Staff relate to the definition of adverse effect, definition of vicinity, phase in of an odour mitigation plan, odour threshold of 2 odour units, enforcement details, penalty of a 2-year closure of a facility and some formatting concerns. T.Nohara suggested comments be tabled.

Moved by J. Steele, seconded by L. Damm that Committee receive Staff comments to the draft 'Odourous Industries Nuisance By-Law'.

CARRIED

5. **Recommendation of draft Odourous Industries Nuisance By-law**

T. Nohara reviewed the latest amendments to the draft 'Odourous Industries Nuisance By-Law' made by the Committee. Discussion took place between Committee members on recommendation to approve the draft 'Odourous Industries Nuisance By-Law'. The Committee discussed minor amendments to the By-Law including amendments proposed by staff. B. Heska noted Committee members are still in the process of obtaining information from P. Girard relating to information in paragraph 4(g). B. Heska also noted he will be borrowing a Nasal Ranger device from P. Girard to test for a week. T. Nohara informed Staff they would share any relevant information from P. Girard at a later date.

- Moved by T. Nohara, seconded by J. Steele to amend the draft by italicizing Legislation Acts names and applying capitalized definitions throughout the draft.
- Moved by B. Heska, seconded by T. Nohara to amend the adoption date from 2019 to 2020.
- Moved by J. Jeffs, seconded by L. Damm to strike 'or noxious' from paragraph 2(b).

The amendments were voted on in reverse order, and each CARRIED.

Moved by J. Steele, seconded by L. Damm to approve the draft Odourous Industries Nuisance By-Law, as amended.

CARRIED

6. **Legal Opinion on draft Official Plan and Zoning By-law Amendments, and Proposed Draft Official Plan and Zoning By-law Amendments**

B. Wiens inquired if the Committee had any questions relating to the legal opinion to the draft Staff Official Plan and Zoning By-law amendments. T. Nohara noted the Committee is also developing by-laws and would like to defer this discussion.

7. **Email received**

Councillor Ciolfi advised of an email he received from M. O'Connell. S. Larocque noted the sender also reached out to her. Councillor Ciolfi advised M. O'Connell that the Committee meetings are public and he could attend at any time.

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8. **Proposed Public Meeting Date**

B. Wiens and D. Cribbs informed the Committee that after discussion with the Town Clerk, it was determined that the most suitable dates for a Public Meeting would be April 9 or 15, 2020. MCC meeting rooms are on hold for reservations for these two dates, should one be required. The Committee discussed the preference of these two dates and possibility of an earlier date. B. Wiens and D. Cribbs noted the town must provide a 20-day notice period prior to the Public Meeting and that draft documents must be ready as of that date which means the work must be complete by mid-March.

T. Nohara noted that the Committee doesn't believe a second Public Meeting is required, over and above the Public Meeting held on 10 September 2019, suggesting an open house instead was appropriate. However, he noted the Committee would consider the dates so that one was available if needed. The Mayor advised he would prefer April 15 after the long weekend rather than April 9 and relies on the recommendation of town staff that a public meeting is required. L. Damm noted the dates should work for farmers.

D. Cribbs confirmed that although some by-laws are passed without informing public, there are changes that do require a formal public meeting. D. Cribbs agreed to take no action on announcing a Public Meeting until the Committee advises.

9. **Minutes of December 11, 2019 and January 8, 2020**

Moved by J. Steele, seconded by J. Jeffs that the minutes of December 11, 2019 and December January 8, 2020 be deferred to the next meeting date.

CARRIED

10. **Next meeting Date:** Wednesday, January 29, 2020 – Fire Station 1.

11. **Adjournment:**

Moved by J. Steele, seconded by J. Jeffs that the meeting be adjourned.

The meeting adjourned at approximately 6:35 p.m.

CARRIED

Signed by:

Edited 
by: Tim Nohara (Chair)


J. Legros
Prepared by: Jodi Legros, Administrative Assistant
Community Planning & Development-Town of Pelham